



## **JOB DESCRIPTION: POSITIVE BEHAVIOUR MENTOR**

### **Role:**

The role of the Positive Behaviour Mentor is to work with school staff and other agencies to provide support to children who need help overcoming barriers to learning, where behaviour and attendance issues are a cause for concern.

The intention is to bring about sustained change with individual pupils, to improve of their behaviour and attendance

### **Duties and Responsibility:**

1. To respond effectively to any behaviour incidents that takes place-involving learners.
2. To participate in the assessment of all learners entering or returning to school in order to identify those who need extra help in overcoming issues relating to attendance, behaviour and following a period of exclusion
3. To work in partnership with all staff in drawing up and implementing an action plan for each learner in need of support
4. To work in partnership with all school staff responsible for the learner receiving support and intervention, seeking to reach acceptable outcomes that meet the needs of the learner, overcoming the behaviours and attitudes that inhibit their progress at school
5. To develop a 1:1 mentoring relationship with learner receiving support, aimed at achieving the goals defined in their individual action plan.
6. To work in partnership with staff and outside agencies to secure positive family support and involvement by maintaining regular contact with families / carers of learners receiving support / intervention.
7. To create and maintain effective, immediate intervention strategies for behaviour incidents
8. To maintain an accurate account of behaviour incidents and to use this information to inform the development of proactive intervention strategies / action plans for sustainable improvement.
9. To liaise with all relevant staff in the management of internally excluded learner
10. To work in partnership with the Heads of Learning to develop effective strategies to remove barriers to learning
11. To work in partnership with the Heads of Learning and the student voice to developing appropriate judicial systems and prevention strategies.
12. To develop knowledge and appreciation of the range of programmes, activities, courses, opportunities, organisations and individuals that could be drawn upon to provide extra support for “at risk” pupils.

### **How to Apply:**

To apply, send your CV and cover letter to EMLM via email ([info@emlm.org.uk](mailto:info@emlm.org.uk)) or via post (Capital House, 47 Rushey Green, Catford, London SE6 4AS)